



REQUEST FOR PROPOSAL (RFP) – NS001-1001
FURNITURE, FIXTURES, AND EQUIPMENT

Bids must be received no later than **May 13, 2020 at 5:00 p.m., EDT** to the contact and address below.

NORTHSTAR RFP #NS001-1001
Attn: Strategic Sourcing
NorthStar Academies, Inc.
One East Broward Blvd., Suite 1599
Ft. Lauderdale, FL 33301

Please note that all proposals must be received by the stated deadline. Late proposals will be considered void and unacceptable. After the deadline, proposals will be evaluated for this RFP. Not all proposal information is considered public, and only the final contract and costs of award will be available to the public. No proposal information will be shared until after the award.

Inquiries and requests regarding this RFP must in writing and should be directed to: strategicsourcing@edisonlearning.com

Vendor questions must be received by May 7, 2020 at 5:00 p.m.

Response to vendor questions will be compiled and released on **May 8, 2020**.

NORTHSTAR ACADEMIES RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS AND PROPOSALS AND TO AWARD IN PART OR IN TOTAL WHICHEVER IS DEEMED TO BE IN THE BEST INTEREST OF THE SCHOOL.

SECTION 1 - GENERAL INFORMATION

1.1 Background

NorthStar Academies has provided quality education serving students in both middle and high school throughout Florida for over 10 years. With a reputation of commendable schools, we have graduated several thousand students advancing their education, seeking gainful employment, or enlisting in the military. With a firm belief that children create our future, we focus on career and technical education, on-the-job training, community relationships, and individual, purpose-driven careers where passions turn into successful futures.

We offer over-age middle school students the opportunity to participate in a program that nurtures their potential, motivates them to succeed, elevates their self-esteem, and provides them with a vehicle for credit recovery.

Using 21st century technology and a focus on individualized learning, we offer high school students the opportunity to become college and career ready, and to earn their state-recognized high school diploma, in a non-traditional school environment.

We are looking to equip four of our Florida campuses with flexible furniture solutions, interactive technology, and vaping sensors, beginning in Summer 2020. These campuses are located in Pinellas County, Hillsborough County West, Palm Beach County, and Miami-Dade County.

Intent of the RFP

It is the intent of this Request for Proposal (RFP) to provide proposers with sufficient information to prepare a proposal for furniture, instructional and safety technology, including all labor, materials, equipment and services. Product information is detailed in Section 4.

1.2 Submission Schedule

Issue Date	May 3, 2020
Final Date for Written Questions	May 7, 2020 at 5:00 p.m.
Responses to Questions Released	May 8, 2020
Deadline for Submitting Bids	May 13, 2020
Bid Opening	May 14, 2020 at 10 a.m.
Presentation to the Board of Directors	May 26, 2020

1.3 Bid Items

Proposers may bid on the following:

- 1) All item concurrently; or
- 2) Either furniture or technology alone

Proposers who choose Option 1 above may submit a single proposal document for both categories. Submission requirements may be found in **Section 2**.

1.4 Evaluation Criteria

This package is not meant to favor any proposer. It has been designed to meet the needs of NorthStar Academies (NSA). NSA’s designated staff will weigh the proposals based on the proposer’s references, qualifications, support as well as technical merit.

In awarding the Contract, the review team may take into consideration the proposer’s skill, facilities, capacity, experience, support capabilities, previous work record, costs, the necessity of prompt and efficient completion of work described in the proposal documents, or other factors we consider relevant. Inability of the Contractor to meet these conditions may be cause for rejection of the proposal. Contractor is required to disclose whether any of its owners, directors, officers or principals is, or is closely related to any NSA employee who has or may appear to have any control over the award, management or evaluation of the contract.

NorthStar Academies reserves the right to utilize the evaluation rubric as part of the decision-making process and not as the sole evaluation tool. Each proposal response will be evaluated utilizing these evaluation criteria based on a 100-point scale:

Item Evaluated	Possible Points
Items Proposed	25
Proposer’s References	10
Installation Capability	15
Ongoing Support Capabilities	15
Quality of RFP Response Documents	5
Cost	30
TOTAL	100

An explanation of each factor is below. All awarded points determined by a formula will be rounded to the nearest whole number.

1.4.1 System Proposed: 25 points

System evaluation criteria are based on ability to meet the project needs.

Item Evaluated	Point Range
Proposer provides all project needs.	25
Proposer provides most project needs.	15-20
Proposer provides some, few or no project needs.	0-14

1.4.2 Proposer: 10 points

Propose evaluation criteria points are based on similar project references and years in business performing work similar in nature to the scope of this project.

Item Evaluated	Point Range
All three references are favorable and all three are similar to the project and organization as specified in this RFP.	8-10
All three references are favorable and one or two are not similar to the project and organization as specified in this RFP.	4-6
Any reference provides unfavorable comments about the Proposer, or all three references are favorable but none are similar to the project and organization as specified in this RFP.	0-1

1.4.3 Installation Capability: 15 points

Installation Capability is based on the number and qualifications of certified technicians and the Proposer’s proven capability to meet project deadlines (from information gathered from references).

Item Evaluated	Point Range
The proposer or sub-contractor employs five (5) or more technicians who have project experience for each subsystem.	15
The proposer or sub-contractor employees between one (1) and four (4) technicians who have project experience for each subsystem.	11-14
The proposer or sub-contractor employees between one (1) and two (2) technicians who have project experience for each subsystem.	0-10

1.4.4 Ongoing Support Capability: 15 points

Ongoing Support Capability is based on the number and qualifications of local certified and trained technicians and the Proposer’s capability to meet project deadlines (from information gathered from references).

Item Evaluated	Point Range
The proposer employees three (3) or more local technicians (within 150 miles) for each subsystem who have project experience.	15
The proposer employs at least one (1) or more local technicians (within 150 miles) for each subsystem who have project experience.	7.5

1.4.5 Quality of RFP Response: 5 points

Quality of RFP response is based on the overall quality and presentation of the Proposer's response documents. These criteria give more points to responses that are complete, organized, and provide all relevant materials to properly evaluate the response and the company.

1.4.6 Cost:

Lowest cost proposal is awarded full points while the other proposals are awarded points based on a percentage of the lowest proposal.

1.5 Terms and Conditions

All specification terms and conditions as outlined in the RFP are complied with and met. Suitability of proposed solution with respect to the district's needs and objectives.

- 3) Proposer participation and responsibility clearly defined
- 4) NorthStar Academies participation and responsibilities clearly defined
- 5) Hardware and peripheral product quality and content including, but not limited to:
 - a) Durability
 - b) Performance
 - c) Integration
 - d) Serviceability
 - e) Warranty
 - f) Maintenance
 - g) Meets or exceeds industry standards
 - h) Fulfillment of criteria specified in this RFP

1.6 Contract Negotiation

NorthStar Academies reserves the right to negotiate with any company/supplier submitting a response to alter, clarify, or further enhance the company's proposals and/or any contractor arising out of the acceptance of the response. In evaluation of the proposal, the pricing submitted will be considered the best and final pricing.

1.7 Contract Award Process

The Board reserves the right to make an award without further discussion of any proposal submitted. Each proposal should be initially submitted on the most favorable terms the proposer can offer. There will be no best and final offer procedure.

The Board reserves the right, at its sole discretion, to negotiation with the apparent best evaluated proposer. Price will be a major determining factor.

Contract award shall be subject to the contract approval of all appropriate Board officials in accordance with applicable laws, policies and regulations.

SECTION 2 - SUBMITTAL REQUIREMENTS

All Proposers shall electronically submit documents on a USB flash drive or other compatible device to the contact name and address shown on the cover page. Proposers also must include a printed copy of their submittals in addition to the electronic component. Faxed and emailed submissions will not be accepted.

2.1 Requested Content

All Proposers shall submit the following as a minimum:

- 1) Letter of Introduction
- 2) **Attachment A-Price Summary Worksheet**, including **signature on worksheet**
- 3) Proposer’s background, including names and biographies of proposed project team
- 4) Any additional information describing Proposer’s capabilities in fulfilling this RFP
- 5) Please include descriptive literature/brochures/specification sheets, if available. All user/owner/technical reference materials should be included with and submitted upon delivery of equipment.
- 6) Proposer shall provide CAD drawings, in both 2-D and 3-D formats, of proposed solutions.
- 7) Proposer must include its policy regarding the ongoing COVID-19 pandemic.
- 8) Proposer must include the completed **Attachment B-Vendor Compliance Packet**.

2.2 Mandatory Requirements

Mandatory requirements for acceptance of your proposal. **Please INITIAL in the appropriate box:**

Requirement	Proposer Can Comply	Proposer Cannot Comply
Proposer must be licensed to perform all elements of this contract in the State of Florida		
Contractor must not currently be suspended or debarred from any governmental contract or have been so within the past five (5) years		
Contractor must agree to hold all pricing firm for twelve (12) months as specified in this document		
Company personnel working on-site must be identifiable and will perform all services as according to all applicable laws, ordinances, rules and regulations		

2.3 Confidential Material

Any material that is to be considered as confidential in nature must be clearly marked as such and will be treated as confidential by NorthStar Academies to the extent allowable.

SECTION 3 - TECHNICAL REQUIREMENTS

3.1 General and Technical Requirements

- 3.1.1 All equipment, materials, and supplies necessary to perform the services contracted herein shall be included by the Proposer and be reflected in the Bid Pricing.
- 3.1.2 **Tobacco/Alcohol/Drugs:** All NSA properties shall be free from any tobacco products (both smoking and smokeless), alcohol, and illegal drugs. This includes vehicles and personal items. Failure to adhere may result in contract termination without remedy and/or criminal prosecution to the fullest extent of the law. NorthStar Academies vehemently defends the safety of NSA students and staff pertaining to these banned substances. Any vehicle or personal property (lunch box, bag bunch, etc.) is subject to search at any time by NSA personnel without probable cause.
- 3.1.3 Employee or Contractor must submit to immediate drug/alcohol screening in the case of an accident on school grounds at Contractor's expense.
- 3.1.4 **Safety and Security:** At all times, the Contractor (all employees) shall exercise exceptional caution to protect NSA students, personnel, or visitors from any and all hazards associated with the execution of this contract. Contractor personnel shall exercise extreme caution no to harm or remove any property not owned by the Contractor. NSA will prosecute any criminal activity to the fullest extent of the law. Contractor shall not interact with any non-contractor personnel while on NSA property unless directly associated with the performance of the contract. Personnel shall not, under any circumstances, converse or interact in any manner, with NSA students or staff. Contractor shall refrain from vulgar language, obscene gestures, and any behavior deemed inappropriate for the K-12 environment.
- 3.1.5 **Identification of Personnel:** In addition to the requirements of Section 2.2, all contractor personnel shall be identifiable at all times. ID issued by Contractor must be worn at all times.
- 3.1.6 **Damage by Contractor:** Any damage done to any part of the any NorthStar Academies property shall be replaced to the satisfaction of NSA, at no cost to NSA. This includes, but not limited to sprinkler heads, vehicles, structures, and windows.
- 3.1.7 **Workmanship:** All work shall be done in a professional manner and must comply with all Federal, State, and Local codes. All work requiring licensed mechanics by code or regulation shall be done only by employees having met such criteria.
- 3.1.8 **Inspection of Work:** Under this contract, the Contractor has assumed the responsibility of furnishing all services, labor, and materials for the work as specified. Any inspection of

the work by NSA personnel shall in no way affect said responsibility of Contractor; nor shall the failure of any of the foregoing to discover or to bring to the attention of the Contractor the existence of any work not in accordance with said specifications.

3.1.9 Correction of Work: Any work deemed unsuitable per contract standards as determined by NSA shall be corrected within twenty-four (24) hours. Any corrected work shall be at no additional cost to NSA.

3.1.10 Interaction with NSA students, personnel, and visitors shall be limited to business pertaining only to the performance of this contract.

3.1.11 Insurance: Proof of insurance must be submitted within fourteen (14) days of contract award.

- 1) Workman's Compensation: in accordance with Florida code
- 2) Other Insurance: The contractor shall obtain and maintain at its expense, insurance with minimum limits as prescribed below and shall protect the Contractor and Owner from the execution of this contract. The Contractor shall furnish to NSA Facilities the Owner Certificates, policies and cancellation endorsements as shown below.
- 3) Contractor's General Liability Insurance: Minimum of \$1,000,000.00 general liability insurance.
- 4) Insurance Requirements set forth in **Attachment B-Vendor Compliance Packet**.

3.1.12 Ownership: Preference will be given to companies incorporated in and with offices in the State of Florida.

3.1.13 Barred Equipment: Equipment banned under the current National Defense Authorization Act (NDAA) shall not be included in any proposals. This specifically includes Hikvision, Dahua or any OEMs manufactured by these two companies.

3.2 Financial

Please provide quotes detailing your solution for NorthStar Academies. The quote should include all necessary hardware, software, and cabling needed to complete a full installation as well as any license subscriptions.

3.3 Warranty

Warranty terms on all products shall be clearly defined.

3.4 Shipping and Setup

Pricing shall include shipping and setup charges.

3.5 Training

Please describe any training included in the proposal. Pricing shall include training. Training methodology should include, but not be limited to the following:

- 1) Comprehensive Training for School Safety Staff
- 2) School Based Training per Site
- 3) Written Training Materials, On-Line Training Materials

3.6 Alternate Products

NorthStar Academies does not intend to consider alternate products for those listed in Section 4: Product Specifications and Scope of Work, but reserves the right to do so.

Vendors providing alternate products must match the minimum specs of listed products and provide justification for use of alternate products instead of listed products.

SECTION 4 - PRODUCT SPECIFICATIONS

The following details the merchandise requested by NorthStar Academies. On the accompanying spreadsheet, **Attachment A – Pricing Summary Worksheet** enter your best pricing for each quantity range with a total at the bottom. All unit pricing must be inclusive of shipping and set up.

THE REST OF THIS PAGE INTENTIONALLY LEFT BLANK.

PRODUCT SPECIFICATIONS:

Item	Manufacturer	Part #
FURNITURE		
Flirt Divider Screens	Arcadia	6995-3971-V-V
Flirt Occasional Table	Arcadia	FX 8-3615
Intima Public Modular	Arcadia	4235
Intima Public Modular	Arcadia	4237
Leaf Chair	Arcadia	3700
Leaf Table	Arcadia	3750
Particles	Encore	1328
2 Step	Fomcore	F027-38 X38 X 32-G
2 Step Out	Fomcore	F030-38 X38 X 32-G
ARC Bench 60	Fomcore	F015-38x18x18-Z
Nest Series	Fomcore	F067-57X 24X 51-Z
Ethos Storage Base with Work Surface	Haskell	2ES1CSW1-X-SP-8m
Assembly Trapezoid Nesting Table	Haskell	ASHA.3060.MS.F9.XX.0.BONL
Cargo Cart (Butcher block & Laminate Surface)	Haskell	DG1d2d12.2246
Fuzion Sit and Stand Desk	Haskell	FZPN7.2226.PL.BKSHF
Rover Table (Butcher block & Laminate Surface)	Haskell	RV1SEBXXXB
Adjustable Sit/ Stand Flip	MooreCo	90316-XXXX-XX
Cloud 9 Bench	MooreCo	1200S
Cloud 9 Desk	MooreCo	13X36CX-XXX
Compass Storage	MooreCo	C2A1X1D1X0
Desktop Privacy Panels	MooreCo	90136
Divvy DOC Partition	MooreCo	661DG-CUSTOM
Elevate Steps Tier Soft seating-2 Tier Outside Corner	MooreCo	TS1008
Elevate Steps Tier Soft seating-2 Tier Straight Seat	MooreCo	TS1001
Flipz Stool	MooreCo	83464-Color
Hierarchy 4 Leg Chair	MooreCo	53318-5-XXXX-NA-CH
Hierarchy Cantilever	MooreCo	53218-5-XXX-NA-PL
Hierarchy Shapes Desk	MooreCo	11X36X-XXX
MediaSpace Multimedia & Collaboration Small Table	MooreCo	27750-XXXX-XX
Student Desk Casters	MooreCo	66654
Variable Height Ottoman- 60 Degree Curve High	MooreCo	1500H
8500 Series	National Public Seating	8500 Seating
CBG Convertible Bench Seating	National Public Seating	CBG72
CBG Convertible Bench Seating	National Public Seating	CBG96
Hexagon Easy Fold	National Public Seating	MTSSF-60H
Bent Extension Peninsula: 178" x d54"	ODS	M3i-WEYL-7830
Bent Extension Peninsula: 178" x d54" 30"/24"	ODS	M3i-WEYR-7830
Cushion Top for Mobile Pedestal- 1" thick	ODS	M3-MPC
DL Lateral Box/File, w36" x h24", 4 Legs	ODS	M3-BFL-236-DL
Mobile Teacher Workstation II	ODS	91289-XXX-XX
Modesty Panel: Laminate, w42" x h16"	ODS	M3i-MDP-42-L
Modesty Panel: Laminate, w48" x h16"	ODS	M3i-MDP-48-L
Modesty Panel: Laminate, w48" x h16"	ODS	M3i-MDP-48-M

Mounting Clips for Free Standing Screens	ODS	XB-ADM-CLF
Open Shelf Cabinet w36" x h24", 4 Legs	ODS	M3-BC-2236-DL 2H
Principal Conference Table - Round platform support	ODS	M3i-BLEG
Principal Conference Table - round top	ODS	M3i-WSDI-42
Storage File Cabinet- Box File Mobile Pedestal	ODS	M3-BFT-M
Work Surface: w72" x d20"	ODS	M3i-WS00-2072
XBench Rail Mounted Fabric Screen, w24" Xh24", tackable radius corners 25R	ODS	XB-SRMT-2424R
XBench Rail Mounted Fabric Screen, w60" Xh20", tackable radius corners 25R	ODS	XB-SRMT-6024R
XBench Side Support Leg, Straight, d30	ODS	XB-LS-30
XBench Stanchion Mounting Platform, adjustable	ODS	XB-DM-TCBK25
Apollo II Eurotech Chair	Raynor Group	MFST 5400
Dakota 2 Guest Chair	Raynor Group	7011
Eurotech Group Chair	Raynor Group	IOBLKFS
Eurotech Teacher Stool	Raynor Group	EH55 499
TECHNOLOGY		
Mini Chrome OS Chromebox 3 Computer bundle	ASUS	3-NO19U
Smart Sensor 2.0	Halo	Halo-V2.00
Chromebook Devices	Dell	11 3100
Chrome Education	Dell	A7611038
65" Interactive Panel	Prowise	PW.1.15065.1001
75" Interactive Touchscreen	Prowise	PW.1.15075.1001
84" Interactive Touchscreen	Prowise	PW.1.12084.0001
84" Mobile Interactive Panel bundle to include i7 PC Module and Mobile lift system	Prowise	PW84PL-F18-BNDL
All-in-One PC	Prowise	PW.1.34002.0001
Chromebook Cart – 36 unit count	Prowise	PW.2.36001.0003
Chromebook Cart – 36 unit count	Dell	Dell 36U20
Fixed Wall Mount Bracket	Prowise	PW.1.10010.0001
iPro Lift System	Prowise	PW.1.21003.0002

ATTACHMENT A - PRICE SUMMARY WORKSHEET



Proposer's Name:

Pricing Options		
Enter pricing for the quantity range shown below		
1-50 units	51-100 units	101-500 units

All unit pricing must be inclusive of shipping and set up.

Item	Manufacturer	Part #	UOM	1-50 units	51-100 units	101-500 units
FURNITURE						
Flirt Divider Screens	Arcadia	6995-3971-V-V	Each			
Flirt Occasional Table	Arcadia	FX 8-3615	Each			
Intima Public Modular	Arcadia	4235	Each			
Intima Public Modular	Arcadia	4237	Each			
Leaf Chair	Arcadia	3700	Each			
Leaf Table	Arcadia	3750	Each			
Particles	Encore	1328	Each			
2 Step	Fomcore	F027-38 X38 X 32-G	Each			
2 Step Out	Fomcore	F030-38 X38 X 32-G	Each			
ARC Bench 60	Fomcore	F015-38x18x18-Z	Each			
Nest Series	Fomcore	F067-57X 24X 51-Z	Each			
Ethos Storage Base with Work Surface	Haskell	2ES1CSW1-X-SP-8m	Each			
Assembly Trapezoid Nesting Table	Haskell	ASHA.3060.MS.F9.XX.0.BONL	Each			
Cargo Cart (Butcherblock & Laminate Surface)	Haskell	DG1d2d12.2246	Each			
Fuzion Sit and Stand Desk	Haskell	FZPN7.2226.PL.BKSHF	Each			
Rover Table (Butcherblock & Laminate Surface)	Haskell	RV1SEBXXXB	Each			
Adjustable Sit/ Stand Flip	MooreCo	90316-XXXX-XX	Each			
Cloud 9 Bench	MooreCo	1200S	Each			
Cloud 9 Desk	MooreCo	13X36CX-XXX	Each			
Compass Storage	MooreCo	C2A1X1D1X0	Each			
Desktop Privacy Panels	MooreCo	90136	Each			
Divvy DOC Partition	MooreCo	661DG-CUSTOM	Each			
Elevate Steps Tier Soft seating-2 Tier Outside Corner	MooreCo	TS1008	Each			
Elevate Steps Tier Soft seating-2 Tier Straight Seat	MooreCo	TS1001	Each			
Flipz Stool	MooreCo	83464-Color	Each			
Hierarchy 4 Leg Chair	MooreCo	53318-5-XXXX-NA-CH	Each			
Hierarchy Cantilever	MooreCo	53218-5-XXX-NA-PL	Sets			
Hierarchy Shapes Desk	MooreCo	11X36X-XXX	Sets			
MediaSpace Multimedia & Collaboration Small Table	MooreCo	27750-XXXX-XX	Each			
Student Desk Casters	MooreCo	66654	Each			
Variable Height Ottoman- 60 Degree Curve High	MooreCo	1500H	Sets			
8500 Series	National Public Seating	8500 Seating	Each			
CBG Convertible Bench Seating	National Public Seating	CBG72	Each			
CBG Convertible Bench Seating	National Public Seating	CBG96	Each			
Hexagon Easy Fold	National Public Seating	MTSSF-60H	Each			
Bent Extension Peninsula: 178" x d54"	ODS	M3i-WEYL-7830	Each			
Bent Extension Peninsula: 178" x d54" 30"/24"	ODS	M3i-WEYR-7830	Each			
Cushion Top for Mobile Pedestal- 1" thick	ODS	M3-MPC	Each			
DL Lateral Box/File, w36" x h24", 4 Legs	ODS	M3-BFL-236-DL	Each			
Mobile Teacher Workstation II	ODS	91289-XXX-XX	Each			
Modesty Panel: Laminate, w42" x h16"	ODS	M3i-MDP-42-L	Each			
Modesty Panel: Laminate, w48" x h16"	ODS	M3i-MDP-48-L	Each			
Modesty Panel: Laminate, w48" x h16"	ODS	M3i-MDP-48-M	Each			
Mounting Clips for Free Standing Screens	ODS	XB-ADM-CLF	Each			
Open Shelf Cabinet w36" x h24", 4 Legs	ODS	M3-BC-2236-DL 2H	Each			

ATTACHMENT A - PRICE SUMMARY WORKSHEET

Proposer's Name:

Pricing Options		
Enter pricing for the quantity range shown below		
1-50 units	51-100 units	101-500 units

All unit pricing must be inclusive of shipping and set up.

Item	Manufacturer	Part #	UOM	1-50 units	51-100 units	101-500 units
Principal Conference Table - Round platform support	ODS	M3i-BLEG	Each			
Principal Conference Table - round top	ODS	M3i-WSDI-42	Each			
Storage File Cabinet- Box File Mobile Pedestal	ODS	M3-BFT-M	Each			
Worksurface: w72" x d20"	ODS	M3i-WS00-2072	Each			
XBench Rail Mounted Fabric Screen, w24" Xh24"	ODS	XB-SRMT-2424R	Each			
XBench Rail Mounted Fabric Screen, w60" Xh20"	ODS	XB-SRMT-6024R	Each			
XBench Side Support Leg, Straight, d30	ODS	XB-LS-30	Each			
XBench Stanchion Mounting Platform, adjustable	ODS	XB-DM-TCBK25	Each			
Apollo II Eurotech Chair	Raynor Group	MFST 5400	Each			
Dakota 2 Guest Chair	Raynor Group	7011	Each			
Eurotech Group Chair	Raynor Group	IOOBLKFS	Each			
Eurotech Teacher Stool	Raynor Group	EH55 499	Each			
TECHNOLOGY						
Mini Chrome OS Chromebox 3 Computer bundle	ASUS	3-NO19U	Each			
Smart Sensor 2.0	Halo	Halo-V2.00	Each			
Chromebook Devices	Dell	11 3100	Each			
Chrome Education	Dell	A7611038	Each			
65" Interactive Panel	Prowise	PW.1.15065.1001	Each			
75" Interactive Touchscreen	Prowise	PW.1.15075.1001	Each			
84" Interactive Touchscreen	Prowise	PW.1.12084.0001	Each			
84" Mobile Interactive Panel bundle to include i7 PC	Prowise	PW84PL-F18-BNDL	Each			
All-in-One PC	Prowise	PW.1.34002.0001	Each			
Chromebook Cart - 36 units	Prowise	PW.2.36001.0003	Each			
Chromebook Cart - 36 units, pre-wired	Dell	Dell 36U20	Each			
Fixed Wall Mount Bracket	Prowise	PW.1.10010.0001	Each			
iPro Lift System	Prowise	PW.1.21003.0002	Each			
TOTALS						
Furniture Products SubTotal				\$	-	\$
Technology Products SubTotal				\$	-	\$
ALL PRODUCTS GRAND TOTAL				\$	-	\$

Signed _____

Title _____

Date _____

Printed Name _____



NORTHSTAR ACADEMIES, INC.

Vendor Compliance Packet

VENDOR COMPLIANCE PACKET CONTENTS

All documents in the Vendor Compliance Packet must be completed and returned with proposals.

- New Vendor Form
- Business License – Copy of current license is required.
- Insurance Specifications
- Affidavit of Compliance Background Checks Using Fingerprint Documentation
 - NOTE: This document **MUST BE NOTARIZED**
- Non-Discloure Agreement
- Non-Collusion Statement – **MUST BE NOTARIZED**
- Representations and Certifications
 - Certification Regarding Debarment, Suspension Proposed Debarment and Other Responsibility Matters
 - Certification Regarding Lobbying
 - Disclosure of Lobbying Activities
 - Certification of Independent Price Determination

Business License
(provided by Contractor)

Not Necessary if Sole-Proprietor and/or Non-Profit Entity

INSERT A COPY OF THE CURRENT BUSINESS LICENSE HERE.

INSURANCE SPECIFICATIONS

Vendor shall secure and maintain the following minimum insurance:

- Commercial General Liability insurance with limits of one million dollars (\$1,000,000) and two million dollars (\$2,000,000) aggregate, to include contractual liability, products and completed operations coverage as well as the following:
 - NorthStar Academies, Inc. and subsidiaries/affiliates included as an additional insured (CG 20 10 and CG 20 37)
 - Waiver of Subrogation in favor of NorthStar Academies, Inc. and subsidiaries/affiliates
 - Assault & Battery
 - Errors & Omissions
 - Punitive Damages
 - Contractual Personal Injury
- Automobile Liability insurance of one million dollars (\$1,000,000) including:
 - NorthStar Academies, Inc. and subsidiaries/affiliates included as an additional insured
 - Waiver of Subrogation in favor of NorthStar Academies, Inc. and subsidiaries/affiliates
- Workers' Compensation insurance with statutory primary coverage and at least one million dollars (\$1,000,000) of Employers Liability. No employees or sole proprietors may be exempt from coverage if they are on NorthStar Academies, Inc. and subsidiaries/affiliates premises. Policy must include a Waiver of Subrogation in favor of NorthStar Academies, Inc. and subsidiaries/affiliates
- Employee Theft Coverage for acts of vendor's employees with limits of at least \$500,000
- All carriers must have a AM Best rating of A-, VII or better
- Certificate holders should read:
NorthStar Academies, Inc., One East Broward Ave, Suite 1599, Fort Lauderdale, FL 33301
Schools by Name and address for each site
- Certificate should include all requirements

**A COPY OF THE INSURANCE CERTIFICATE WITH ADDITIONAL
INDEMNIFICATIONS MUST BE RECEIVED BEFORE WORK CAN BEGIN.**

Affidavit of Compliance

Background Checks Using Fingerprint Documentation

This Affidavit is made in connection with a certain agreement (the "Agreement") between _____
("Contractor") and NorthStar Academies, Inc.

Contractor Name

As an authorized representative of Contractor, the undersigned hereby attests that Contractor has complied with, and will comply with, the criminal background check requirements specified by NorthStar Academies, Inc. for all personnel providing services under the Agreement, prior to assigning such personnel to perform services under the Agreement. Contractor further certifies and agrees that Contractor will provide such documentation and evidence of such compliance on request by NorthStar Academies, Inc..

Attached is a list of all personnel of Contractor (employees and independent contractors) who will perform services under the Agreement ("Contractor's Personnel"). Contractor will provide an updated list if any others are expected to perform services under the Agreement.

The undersigned further attests that each of Contractor's Personnel has passed the requisite background check, has no felony record and otherwise meets the applicable standards of law and contractual requirements applicable to NorthStar Academies, Inc. and its customers.

Signed: _____ Name: _____

Title: _____ Date: _____

Witness: _____ Date: _____

Notary Public _____ Commission expires _____

County of _____ State of _____

SEAL:

NON-DISCLOSURE AGREEMENT

This Nondisclosure Agreement ("Agreement") is entered into this ____ day of _____ 2020 by and between NorthStar Academies, Inc. (the "Company") and _____ Vendor (the "Recipient").

The Company possesses valuable information, data and know-how relating to building and managing schools ("Confidential Information"). The Recipient may request Confidential Information from the Company to assist Recipient in the Request for Proposal process.

NOW, THEREFORE, the parties agree as follows:

1. For purposes of this letter, "Confidential Information" shall include, but is not limited to, all technical financial, strategic, competitive, marketing and product information, documents and agreements (including the terms and existence of this letter), other information of any kind and all copies thereof or information derived there from, written or orally communicated and received by Recipient from the Company, Company affiliates, employees or agents and designated by Company as "confidential", excluding any portion of such information which (i) is or becomes public information, (ii) is received from a third party which Recipient could not reasonably have known was obligated not to disclose such information, or (iii) was known to Recipient before receipt from Company.
2. Recipient agrees to (i) keep any Confidential Information secret and confidential, (ii) to exercise at least the same degree of care in protecting such Confidential Information as a reasonable and prudent person would exercise in protecting Recipient's own confidential material, (iii) not to use any of such Confidential Information for any purpose except as permitted under this Agreement, and (iv) not to duplicate, copy, reproduce, dispose of, disclose, publish, display or otherwise make available to any other persons any of the Confidential Information, or copies thereof, except as permitted by this letter or required by applicable law.
3. Nothing in this Agreement is intended to grant or transfer any rights under any patent or copyright, or any rights in or to the Confidential Information, except the limited right to review such Confidential Information solely for the purpose set forth in this Agreement. Any Confidential Information delivered under this letter is and will remain the property of Company unless otherwise agreed in writing. Promptly following request to Recipient to return all or any portion of our Confidential Information, Recipient will return the Confidential Information (including all copies, extracts, and other reproductions thereof) as requested, destroy any work papers, memoranda, summaries or other writings or data prepared by Recipient, Recipient's affiliates, employees or agents derived from or incorporating any of the Confidential Information requested to be returned.
4. This Agreement may not be modified except by mutual written consent of both parties. This Agreement shall be governed by and construed under the laws of the State of Georgia. The federal and state courts of the State of Georgia shall have exclusive jurisdiction to adjudicate any dispute arising out of this Agreement.
5. The Recipient agrees that its obligations hereunder are necessary and reasonable to protect the Company, and expressly agrees that monetary damages would be inadequate to compensate the Company for any breach of any covenant or agreement set forth herein. The Recipient agrees and acknowledges that any such violation or threatened violation will cause irreparable injury to the Company and that, in addition to any other remedies that may be available, in law, in equity or otherwise, the other party shall be entitled to obtain injunctive relief against the threatened breach of this Agreement or the continuation of any such breach, without the necessity of proving actual damages. Should it be necessary to enforce the provisions of this Nondisclosure Agreement, any and all costs related thereto, including but not limited to attorneys' fees, court costs and interest, if applicable, shall be the responsibility of the Recipient.

COMPANY:

RECIPIENT/ VENDOR:

By: _____

By: _____

Title: _____

Title: _____

NON-COLLUSION STATEMENT

This is to certify that the undersigned Offeror has neither directly nor indirectly, entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free competitive bidding in connection with this proposal submitted this date to NorthStar Academies, Inc (NorthStar Academies).

It is agreed by the undersigned Offeror that the signed delivery of this proposal represents the Offer's acceptance of the terms and conditions of this proposal, including all specifications and special provisions.

NOTE: Signature of the authorized representative MUST be of an individual who legally may enter his/her organization into a formal contract with the School and NorthStar Academies.

(Check one)

<input type="checkbox"/>	Corporation
<input type="checkbox"/>	Partnership
<input type="checkbox"/>	Individual

COMPANY NAME _____

NAME OF AUTHORIZED REPRESENTATIVE _____

SIGNATURE _____ TITLE _____

COMPANY ADDRESS _____

PHONE NUMBER _____ FAX NUMBER _____

EMAIL ADDRESS _____ FEDERAL E.I. NUMBER _____

LICENSE NUMBER _____

COMPANY CLASSIFICATION	(circle one)		(circle one)		(circle one)	
	Women Business Enterprise (WBE)	Yes No	Minority Business Enterprise (MBE)	Yes No	Disadvantaged Business Enterprise (DBE)	Yes No

The above table is for information and statistical use only.

CORRESPONDENCE SHOULD BE SENT TO:

COMPANY NAME _____

ADDRESS _____

POINT OF CONTACT (POC) _____

PHONE NUMBER _____ FAX NUMBER _____

CELL NUMBER _____ EMAIL ADDRESS _____

INVOICE POC _____ PHONE NUMBER _____

AFFIRMATION: Within the past five years, has your firm, any affiliate, any predecessor company or entity, owner, director, officer, partner or proprietor been the subject of a Federal, State, Local government suspension or debarment?

YES _____ NO _____ if yes, please explain _____

This page shall be signed, notarized, and returned for Offeror's Proposal to be considered

SWORN TO AND SUBSCRIBED BEFORE ME this _____ day of _____, 20 _____

Notary Public _____ Commission expires _____

County of _____ State of _____

REPRESENTATIONS AND CERTIFICATIONS

Request for Proposal Number:

NS001-1001

Name and Address of Offeror:

Point of Contact:

Telephone Number:

Facsimile Number:

Email Address:

By signing below, the Offeror certifies, under the penalty of law, that the Representations and Certifications are accurate, current and complete. The Offeror further certifies that it will notify NorthStar Academies contact Jennifer Anglin of any changes to these Representations and Certifications.

Signature of Authorized Representative

Date

Typed Name and Title

REPRESENTATIONS AND CERTIFICATIONS

(continued)

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, PROPOSED DEBARMENT, AND OTHER RESPONSIBILITY MATTERS

The Offeror certifies, to the best of its knowledge and belief, that -

The Offeror and/or any of its Principals-

- A. Are () are not () presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any federal agency;
- B. Have () have not (), within the three-year period preceding this offer, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, or receiving stolen property;
- C. Are () are not () presently indicted for, or otherwise criminally or civilly charged by a governmental entity with, commission of any of the offenses.
- D. Have () have not (), within a three-year period preceding this offer, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, or receiving stolen property; and
- E. Are () are not () presently indicted for, or otherwise criminally or civilly charged by a governmental entity with, commission of any of the offenses.
- F. The Offeror has () has not () within the past three years, relative to tax, labor and employment, environmental, antitrust, or consumer protection laws-
 - (1) Been convicted of a Federal or State felony (or has any Federal or State felony indictments currently pending against them); or
 - (2) Had a Federal court judgment in a civil case brought by the United States rendered against them; or
 - (3) Had an adverse decision by a Federal administrative law judge, board, or commission indicating a willful violation of law.

If the Offeror has responded affirmatively, the Offeror shall provide additional information, if requested by Edison's Contract Specialist; and

- G. The Offeror has () has not (), within a three-year period preceding this offer, had one or more contracts terminated for default by any Federal agency.
"Principals," for the purposes of this certification, means officers; directors; owners; partners; and, persons having primary management or supervisory responsibilities within a business entity (e.g., general manager; plant manager; head of a subsidiary, division, or business segment, and similar positions).
 - (1) This Certification Concerns a Matter Within the Jurisdiction of an Agency of the United States and the Making of a False, Fictitious, or Fraudulent Certification May Render the Maker Subject to Prosecution Under Section 1001, Title 18, United States Code.

- (2) The Offeror shall provide immediate written notice to the Contracting Officer if, at any time prior to contract award, the Offeror learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
- (3) A certification that any of the items in paragraph (a) of this provision exists will not necessarily result in withholding of an award under this solicitation. However, the certification will be considered in connection with a determination of the Offeror's responsibility. Failure of the Offeror to furnish a certification or provide such additional information as requested by the Contracting Officer may render the Offeror non-responsive
- (4) Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render, in good faith, the certification required by paragraph (a) of this provision. The knowledge and information of an Offeror is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
- (5) The certification in paragraph (a) of this provision is a material representation of fact upon which reliance was placed when making award. If it is later determined that the Offeror knowingly rendered an erroneous certification, the Contracts Specialist may terminate the contract resulting from this solicitation for default.

SMALL BUSINESS PROGRAM REPRESENTATIONS

The North American Industry Classification System (NAICS) was adopted on April 9, 1997 by the Office of Management and Budget as the industry classification system used by the statistical agencies of the United States. NAICS replaces the 1987 Standard Industrial Classification. NAICS is a unique system for classifying businesses into groups depending upon the service or items produced. Detailed information regarding NAICS can be found at <http://www.census.gov/epcd/www/naics.html>.

The North American Industry Classification System (NAICS) code for this acquisition is 561210, Facility Support Services. The small business size standard is \$32.5M.

Representations

- (1) The offeror represents as part of its offer that it () is, () is not a small business concern.
- (2) [Complete only if the offeror represented itself as a small business concern above.] The offeror represents, for general statistical purposes, that it () is, () is not, a small disadvantaged business concern as defined in 13 CFR 124.1002.
- (3) [Complete only if the offeror represented itself as a small business concern in Paragraph 2.] The offeror represents as part of its offer that it () is, () is not a women-owned small business concern.
- (4) [Complete only if the offeror represented itself as a small business concern in Paragraph 2 of this provision.] The offeror represents as part of its offer that it () is, () is not a veteran-owned small business concern.
- (5) [Complete only if the offeror represented itself as a veteran-owned small business concern in Paragraph 2.] The offeror represents as part of its offer that it () is, () is not a service-disabled veteran-owned small business concern.

Definitions. As used in this provision- "Service-disabled veteran-owned small business concern"-

- Means a small business concern-
- Not less than 51 percent of which is owned by one or more service-disabled veterans or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more service-disabled veterans; and
- The management and daily business operations of which are controlled by one or more service-disabled veterans or, in the case of a veteran with permanent and severe disability, the spouse or permanent caregiver of such veteran.

Service-disabled veteran means a veteran, as defined in 38 U.S.C. 101(2), with a disability that is service-connected, as defined in 38 U.S.C. 101(16).

"Small business concern" means a concern, including its affiliates that is independently owned and operated, not dominant in the field of operation in which it is bidding, and qualified as a small business under the criteria in 13 CFR Part 121 and the size standard in paragraph (a) of this provision.

"Veteran-owned small business concern" means a small business concern-

- Not less than 51 percent of which is owned by one or more veterans (as defined at 38 U.S.C. 101(2)) or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more veterans; and
- The management and daily business operations of which are controlled by one or more veterans.

"Women-owned small business concern" means a small business concern-

- That is at least 51 percent owned by one or more women; or, in the case of any publicly owned business, at least 51 percent of the stock of which is owned by one or more women; and
- Whose management and daily business operations are controlled by one or more women.

(6) [Complete if offeror represented itself as disadvantaged above.]

The offeror shall check the category in which its ownership falls:

- Black American
- Hispanic American
- Native American
- Asian-Pacific American
- Subcontinent Asian-Indian American
- Individual/concern, other than one of the preceding.

PROHIBITION OF SEGREGATED FACILITIES

- A. "Segregated facilities," as used in this clause, means any waiting rooms, work areas, rest rooms and wash rooms, restaurants and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees, that are segregated by explicit directive or are in fact segregated on the basis of race, color, religion, sex, or national origin because of written or oral policies or employee custom. The term does not include separate or single-user rest rooms or necessary dressing or sleeping areas provided to assure privacy between the sexes.
- B. The FSMC agrees that it does not and will not maintain or provide for its employees any segregated facilities at any of its establishments, and that it does not and will not permit its employees to perform their services at any location under its control where segregated facilities are maintained. The FSMC agrees that a breach of this clause is a violation of the Equal Opportunity clause in this contract.
- C. The FSMC shall include this clause in every subcontract and purchase order that is subject to the Equal Opportunity clause of this contract.

PREVIOUS CONTRACTS AND COMPLIANCE REPORTS

The offeror represents that-

- A. It () has, () has not participated in a previous contract or subcontract subject the Equal Opportunity clause of this solicitation;
- B. It () has, () has not filed all required compliance reports; and

Representations indicating submission of required compliance reports, signed by proposed FSMCs, will be obtained before contract awards.

AFFIRMATIVE ACTION COMPLIANCE

The offeror represents that:

- A. It () has developed and has on file, () has not developed and does not have on file, at each establishment, affirmative action programs required by the rules and regulations of the Secretary of Labor (41 CFR 60-1 and 60-2); or
- B. It () has not previously had contracts subject to the written affirmative action programs requirement of the rules and regulations of the Secretary of Labor.

CERTIFICATION REGARDING LOBBYING

Applicable to Grants, Subgrants, Cooperative Agreements, and Contracts, exceeding \$100,000 in Federal Funds.

Submission of this certification is a prerequisite for making or entering into this transaction and is imposed by section 1352, Title 31, U.S. Code. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all covered subawards exceeding \$100,000 in Federal funds at all appropriate tiers and that all subrecipients shall certify and disclose accordingly.

Name/Address of Organization

Name/Title of Submitting Official

Signature _____ Date _____

DISCLOSURE OF LOBBYING ACTIVITIES
 APPROVED BY OMB
 COMPLETE THIS FORM TO DISCLOSE LOBBYING ACTIVITIES PURSUANT
 TO 31 U.S.C. 1352

1. Type of Federal Action: a. Contract <input type="checkbox"/> b. Grant c. Cooperative Agreement d. Loan e. Loan Guarantee f. Loan Insurance	2. Status of Federal Action: a. Bid/Offer/Application <input type="checkbox"/> b. Initial Award c. Postaward	3. Report Type: a. Initial Filing <input type="checkbox"/> b. Material Change For Material Change Only: Year _____ Quarter _____ Date of Last Report _____
4. Name and Address of Reporting Entity: <input type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier _____, if known Congressional District, if known:		5. If Reporting Entity in No. 4 is Subawardee, Enter Name and Address of Prime: Congressional District, if known:
6. Federal Department/Agency:	7. Federal Program Name/Description: CFDA Number, if applicable: _____	
8. Federal Action Number: (if known)	9. Award Amount: (if known) \$ _____	
10. Name and Address of Lobbying Entity: (if individual, last name, first name, MI)	11. Individual Performing Services: (including address if different from No. 10a.) (last name, first name, MI)	
12. Amount of Payment: (check all that apply) \$ _____ Actual <input type="checkbox"/> Planned <input type="checkbox"/>	13. Type of Payment: (check all that apply) a. Retainer b. One-Time Fee c. Commission d. Contingency Fee e. Deferred f. Other: _____ (specify) _____	
14. Brief Description of services performed or to be performed and date(s) of services, including officer(s), employee(s), or member(s) contracted for payment indicated in Item 11:		
15. Continuation Sheets Attached: Yes <input type="checkbox"/> No <input type="checkbox"/>		
16. Information requested through this form is authorized by Title 31 U.S.C. Section 1352. This disclosure of lobbying activities is a material representation of fact upon which evidence was placed by the above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semiannually and will be available for public inspection. Any person who fails to file the required disclosures shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.	Signature: _____ Print Name: _____ Title: _____ Telephone Number: _____ Date: _____	
Federal Use Only:	Authorized for Local Reproduction	

(SEE NEXT PAGE FOR PUBLIC BURDEN DISCLOSURE)

INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Use the SF-LLL-A Continuation Sheet for additional information if the space on the form is inadequate. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a follow-up report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, state, and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants, and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee", then enter the full name, address, city, state, and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; grant announcement number; the contract, grant or loan award number; the application proposal control number assigned by the Federal agency). Include prefixes, e.g., "RFP-DE-90-001"
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, state, and zip code of the lobbying entity engaged by the reporting entity identified in item 4 to influence the covered Federal action.
(b) Enter the full names of the individual(s) performing services, and include full address if different from 10(a). Enter Last Name, First Name, and Middle Initial (MI).
11. Enter the amount of compensation paid or reasonably expected to be paid by the reporting entity (item 4) to the lobbying entity (item 10). Indicate whether the payment has been made (actual) or will be made (planned). Check all boxes that apply. If this is a material change report, enter the cumulative amount of payment made or planned to be made.
12. Check the appropriate box(es). Check all boxes that apply. If payment is made through an in-kind contribution, specify the nature and value of the in-kind payment.
13. Check the appropriate box(es). Check all boxes that apply. If other, specify nature.
14. Provide a specific and detailed description of the services that the lobbyist has performed, or will be expected to perform, and the date(s) of any services rendered. Include all preparatory and related activity, not just time spent in actual contact with Federal officials. Identify the Federal official(s) or employee(s) contacted or the officer(s), employee(s), or Member(s) of Congress that were contacted.
15. Check whether or not a SF-LLL-A Continuation Sheet(s) is attached.
16. The certifying official shall sign and date the form; print his/her name, title, and telephone number.

Public reporting burden for this collection of information is estimated to average 30 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, D.C. 20503.

CERTIFICATION OF INDEPENDENT PRICE DETERMINATION

- A. Each signature of the Offeror is considered to a certification by the signatory that:
 - (a) The prices in the Proposal have been arrived at independently, without, for the purpose of restricting competition, any consultation, communication, or agreement with any Offeror or competitor relating to:
 - (i) Those prices
 - (ii) The intention to submit a Proposal, or
 - (iii) The methods or factors used to calculate the prices in the Proposal;
 - (b) The prices in this Contract have not been and will not be knowingly disclosed by the Offeror, directly, to any other Offeror or competitor before Contract award unless otherwise required by law: and
 - (c) No attempt has been made or will be made by the Offeror to induce any other concern to submit or not to submit a Offer for the purpose of restricting competition.

- B. Each signature on the Proposal is considered to be a certification by signatory and that the signatory;
 - (a) Is the person in the Offeror’s organization responsible for determining the prices being offered in this Proposal, and that the signatory has not participated and will not participate in any action contrary to subparagraphs A(a) through A(c) above: or
 - (i) Has been authorized, in writing, to act as agent for the following principals in certifying that those principals have not participated, and will not participate in any action contrary to subparagraphs (A)(a) through A(c) above:

(insert full name of person(s) in the organization responsible for determining the prices offered in this Contract and the title of his or her position in the Offeror’s organization):

- (ii) As an authorized agent, does certify that the principals named in subsection B((2)(i) above have not participated, and will not participate, in any action contrary to subparagraphs (A)(a) through A(c) above; and
- (iii) As an agent, has not participated, and will not participate, in any action contrary to subparagraphs A (a) through A(c) above.

- C. If the Offeror deletes or modifies subparagraph A (b) above, the Offeror must furnish with its proposal a signed statement setting forth in detail the circumstances of the disclosure.

Signature of Authorized Representative

Date

Type Name and Title